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**Maricopa County Workforce Development Board  
Nominations Committee Meeting Minutes  
Wednesday, April 13, 2016**

**Meeting Start time:** 11:06 a.m.

**Members Present:** Jim Godfrey, Chevera Trillo, Patricia Wallace

**Members Absent:** None

**Staff:** Ashley Wilhelm

**Discussion, Review and Possible Action**

**Approval of Minutes – March 10, 2016**

Jim Godfrey asked for a motion to approve March 10, 2016 meeting minutes. Patricia Wallace made motion to approve, Chevera Trillo seconded motion. Minutes were unanimously approved by all members.

**Review of Current Board Member Application Paperwork**

Review of current board member Steve Troxel application paperwork. No discussion. Jim Godfrey asked for a motion to approve Steve Troxel to continue as a board member. Chevera Trillo made motion to approve, Patricia Wallace seconded motion. Candidate unanimously approved by all members.

**Review of New Candidate Application Paperwork**

Review of remaining new candidate application paperwork. Handout review; two business membership openings, one education opening. 3 total openings; more than 3 applications.

Candidates: Sheila Shedd for higher education, Marco Garcia from Goodwill, Goodwill applying as a CBO. Discussion held. Will be queued up as a backfill, makes sense to table Marco Garcia because we don't have a CBO opening. All agree. One current person for education and training waiting on someone else but we did not receive his application. Patricia Wallace mentioned Sheila Shedd's boss was other person applying. Jim Godfrey asked for a motion to approve Sheila Shedd as our representative under education on the Maricopa Workforce Board. Chevera Trillo made motion to approve, Patricia Wallace seconded motion. Candidate unanimously approved by all members.

Currently have 2 openings and 2 applicants for Business: Ron Hardin representing Healthcare and IT, Neal Dauphin representing Transportation. Discussion held. Chevera Trillo informed she has no concern with either person, Patricia agrees. Additional discussion held.



Jim Godfrey would like to ask for motion one at a time. Jim Godfrey asked for a motion to approve Neal Dauphin as a business representative for transportation on the Maricopa Workforce Board. Chevera Trillo made motion to approve, Patricia Wallace seconded motion. Candidate unanimously approved by all members. Jim Godfrey asked for a motion to approve Ron Hardin as a business representative under Healthcare and IT on the Maricopa Workforce Board. Chevera Trillo made motion to approve, Patricia Wallace seconded motion. Candidate unanimously approved by all members.

Patricia Wallace mentioned she would like to include items under other business.

### **Terms**

Ashley Wilhelm added additional comments on terms on behalf of Nancy Avina. Discussion held. Nominations committee members drew member 1-year, 2-years, and 3-year terms for remaining board member candidates Sheila Shedd, Ron Hardin, and Neal Dauphin. Chevera Trillo and Jim Godfrey delegated to Ashley Wilhelm to draw their turn.

Jim Godfrey asked if Nancy Avina will be sending something out, or how will it be handled. Patricia Wallace informed that slate needs to be put together to get on Board of Supervisors (BOS) agenda. Once this goes before them and if it is approved as submitted, we will notify the members that they've been officially appointed by BOS, and then we'll communicate with them about their orientation, onboarding, and term. There is no protocol in place to let them know prior, until we've made it official we will let people know it's in progress. Jim Godfrey prefers Nancy Avina reach out new board members and let them know nominations committee reviewed and now will go in front of BOS, Chevera agrees let them know as a curtesy. Jim Godfrey would like to invite them to the Full Board meeting, Chevera Trillo agrees. Patricia Wallace agreed that we will notify them of where they stand in the process and when we expect to have everything finalized. Additional discussion held.

Jim Godfrey asked about terms. Patricia Wallace informed that it really goes back until it is made official. We can tell board members but not official BOS approves, can be an informal communication. Additional discussion held. Chevera Trillo made a suggestion sending a curtesy email.

### **Vacancies**

Discussion on board member seats, only seat to fill is member from trades. Patricia Wallace gave an update. Talked to Willie Higgins, his leadership asked he does not sit on any workforce boards because of time, but did give 2 recommendations for phoenix area. Additional information provided. Nominations committee to reach out to 2 recommendations.

### **Officers**

Background on what we are looking and what we need. Patricia Wallace provided information, need vice chair and 2nd chair. Give Steve Troxel recommendations through Nominations Committee, and Steve appoints. 3 individuals have demonstrated interest. Jim Godfrey asked if we want to open this up



to other board members, send something formal to board as curtesy. Additional discussion held. Deadline of 1st of May. Ashley Wilhelm asked if email will also be send to new appointees. Jim Godfrey asked to send to current board members only. Chevera Trillo suggested asking for small paragraph of why they are interested.

#### **Industry Association Recruiting Updates**

No recruiting updates.

#### **Other Business**

Jim Godfrey provided update on presentation at Association of General Contractors.

#### **Call to the Public**

No comments

**Meeting End time:** 12:02 p.m.

**Next Meeting:** *To be determined*